

**APPLICATION FORM FOR EX-EMPLOYEES/BENEFICIARIES WHO'S CORPUS  
UNDER SAIL PENSION SCHEME IS LESS THAN RS. 2 LAKH**

A1. Ex-Employee Details

1.	Name	
2.	SAIL P. No.	
3.	Date of Birth	
4.	Gender	
5.	Date of Superannuation/ Separation	
6.	Plant/Unit from where separated	
7.	Mode of Separation*	
8.	PAN	
9.	AADHAR Number	

[\* Superannuation, Compulsory Retirement, Removal/Dismissal, Voluntary Retirement, Death, Permanent Disablement incl. PTD, Incapacitation]

A2. Spouse/ Beneficiary (In case of deceased ex-employee/spouse) Details

1.	Name	
2.	Date of Birth	
3.	Gender	
4.	Relationship	
5.	PAN	
6.	AADHAR Number	

A3. Passport Size Photo (As applicable)

Ex-employee (Compulsory)
-----------------------------

Spouse
--------

Beneficiary (Nominee of the ex-employee in case of his/spouse's death)
---

Nominee of the beneficiary (if annuity is opted)
--

A4. Contact Details

Details	Address	Mobile No.	E-mail ID	Alternate Contact No.
Ex-Employee				
Beneficiary				
Nominee				

B1. Corpus Details (In Rupees)

1.	<b>Employer's Contribution</b>	
2.	Recoveries/Deductions, if any	
3.	Net Employer's Contribution	

B2. Pension Option

<b>Option to be exercised</b>	<b>Yes/No</b>
I want to avail Annuity after voluntary contribution	

B3. Bank details in case annuity is not opted

Account No.	
IFSC Code	
Name of the Bank and Branch	
Address of the Bank & Branch	

C. **If Annuity is opted by the Ex-employee/Beneficiary**

C1. Voluntary Contribution (in Rupees)

1.	Employees' Voluntary Contribution	
2.	Total Pension Corpus = (B1) + (C1(1))	
<i>A proof of deposit of Voluntary Contribution to be attached with the Form</i>		

E. Declaration

I hereby declare that the foregoing statements/information have been given by me after fully understanding the annuity options and the same are true, accurate and complete in every manner and that I have not withheld or omitted to give any information. I have not provided any false information.

Further, I will be fully responsible for compliance of all future statutory obligations, if any, such as Income Tax payment/Demand, etc.

[Signature of Ex-employee/Beneficiary]

Date:

Place:

Enclosure:

1. PAN of the Ex-employee/Beneficiary
2. Aadhaar of the Ex-employee/Beneficiary
3. Death Certificate of the Ex-employee (in case of death of Ex-employee)
4. Cancelled Bank Cheque having name of the Ex-employee/Beneficiary printed on it.
5. Proof of deposit of Voluntary Contribution, if any.

**Note:** The Application Form to be submitted in Duplicate. One to be retained by Final Settlement Cell and the other one to be sent for verification to respective Personnel Officer

---

---

[For Use by Final Settlement Cell of Plants/Units only]

Certification by Employer

- a. The credentials provided by Ex-employee/beneficiary have been verified and found to be in order. ....(Name) is recommended for refund of the Corpus which is less than Rs. 2 Lakhs.
- b. The Ex-employee/beneficiary has opted for Annuity. Hence his Form may be kept for processing in the next stage.

*(Strike out whichever is not applicable)*

Signature of the Verifying/Nodal Officer  
Name of the Plant/Unit\_\_\_\_\_

---

[For Use by Finance Department Only]

The pension corpus, deductions/recoveries mentioned in the form etc. have been verified and the \_\_\_\_\_ (amount in Rs.) may be refunded to Shri \_\_\_\_\_.

Signature of the Verifying Finance Officer  
Name of the Plant/Unit\_\_\_\_\_

---

Acknowledgment

An Application Form has been received from \_\_\_\_\_ Address \_\_\_\_\_  
\_\_\_\_\_ on this date \_\_\_\_\_ under SAIL Pension  
Scheme.

[For and on behalf of]  
Final Settlement Cell  
Name of the Plant/Unit\_\_\_\_\_